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CHC420XX Certificate IV in Community Services

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# Modification History

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| Release | Comments |
| Release 1 | Supersedes and is not equivalent to CHC42021 Certificate IV in Community Services. Major additions to core and elective units of competency. |

# Qualification Description

This qualification reflects the role of community service workers who deliver and support person-centred services to individuals and groups. Workers may provide support, advocacy or interventions to individual persons, groups or communities across a range of services.

At this level, workers may be autonomous with limited responsibility within established parameters and may supervise others. Work may take place in a range of community service, case work or case management contexts.

The skills in this qualification must be applied in accordance with Commonwealth and State or Territory legislation, Australian standards and industry codes of practice.

No occupational licensing, certification or specific legislative requirements apply to this qualification at the time of publication.

# Entry Requirements

There are no entry requirements for this qualification.

# Packaging Rules

15 units must be completed:

* 8 core units
* 7 elective units, consisting of:
* at least 5 units from the electives listed below
* up to 2 units from the list below or any endorsed Training Package or accredited course.

All electives chosen must contribute to a valid, industry-supported vocational outcome.

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| Core Units | |
| CHCADV001 | Facilitate the interests and rights of clients |
| CHCCOM002  **DRAFT** | Use communication to build relationships |
| CHCDFV001 | Recognise and respond appropriately to domestic and family violence |
| CHCMHS007 | Work effectively in trauma-informed care |
| CHCDIV001 | Work with diverse people |
| CHCLEG001 | Work legally and ethically |
| CHCPRP001 | Develop and maintain networks and collaborative partnerships |
| HLTWHS002 | Follow safe work practices for direct client care |

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| Elective Units | |
| CHCADV002 | Provide advocacy and representation services |
| CHCADV003 | Represent clients in court |
| CHCAOD001 | Work in an alcohol and other drugs context |
| CHCAOD002 | Work with people who are intoxicated |
| CHCAOD003 | Provide needle and syringe services |
| CHCAOD004 | Assess needs of people with alcohol and other drugs challenges |
| CHCAOD005 | Provide alcohol and other drugs withdrawal services |
| CHCCCS001 | Address the needs of people with chronic disease |
| CHCCCS003 | Increase the safety of individuals at risk of suicide |
| CHCCCS004 | Assess co-existing needs |
| CHCCCS006 | Facilitate individual service planning and delivery |
| CHCCCS008 | Develop strategies to address unmet needs |
| CHCCCS009 | Facilitate responsible behaviour |
| CHCCCS010 | Maintain a high standard of service |
| CHCCCS014  **DRAFT** | Provide brief interventions |
| CHCCCS017 | Provide loss and grief support |
| CHCCCS018 | Provide suicide bereavement support |
| CHCCCS019 | Recognise and respond to crisis situations |
| CHCCCS020 | Respond effectively to behaviours of concern |
| CHCCCS028 | Provide client-centred support to people in crisis |
| CHCCCS030 | Determine and respond to carer needs |
| CHCCCS031 | Provide individualised support |
| CHCCCS033 | Identify and report abuse |
| CHCCCS037 | Visit client residence |
| CHCCCS038 | Facilitate the empowerment of people receiving support |
| CHCCDE019 | Work within a community development framework |
| CHCCDE020 | Implement participation and engagement strategies |
| CHCCDE021 | Develop and support community resources |
| CHCCDE022 | Work to empower Aboriginal and/or Torres Strait Islander communities |
| CHCCDE023 | Develop and provide community projects |
| CHCCOM001 | Provide first point of contact |
| CHCCSM009 | Facilitate goal-directed planning |
| CHCCSM010 | Implement case management practice |
| CHCCSM013 | Facilitate and review case management |
| CHCDEV004 | Confirm developmental status |
| CHCDFV002 | Provide support to children affected by domestic and family violence |
| CHCDFV003 | Promote community awareness of domestic and family violence |
| CHCDFV004  **DRAFT** | Provide domestic and family violence support in Aboriginal and Torres Strait Islander communities |
| CHCDFV005 | Provide domestic and family violence support in non-English speaking background communities |
| CHCDIS011 | Contribute to ongoing skills development using a strengths-based approach |
| CHCDIS014 | Develop and use strategies for communication with augmentative and alternative communication systems |
| CHCDIS017 | Facilitate community participation and social inclusion |
| CHCDIS019 | Provide person-centred services to people with disability with complex needs |
| CHCDIV002 | Promote Aboriginal and/or Torres Strait Islander cultural safety |
| CHCEDU003 | Provide sexual and reproductive health information to clients |
| CHCEDU005 | Work with clients to identify financial literacy education needs |
| CHCEDU006 | Improve clients’ fundamental financial literacy skills |
| CHCEDU007 | Provide group education on consumer credit and debt |
| CHCEDU009 | Provide parenting, health and well-being education |
| CHCEDU010 | Prepare and evaluate relationship education programs |
| CHCEDU011 | Work with parents or carers of very young children |
| CHCEDU012 | Facilitate couple processes in group work |
| CHCFAM001 | Operate in a family law environment |
| CHCFAM003 | Support people to improve relationships |
| CHCFAM004 | Facilitate changeovers |
| CHCFAM005 | Facilitate and monitor contact |
| CHCFAM006 | Assist families to self-manage contact |
| CHCFAM009 | Facilitate family intervention strategies |
| CHCFAM010 | Provide intervention support to families |
| CHCGMB001  **DRAFT** | Assess the needs of clients with problem gambling issues |
| CHCGRP002 | Plan and conduct group activities |
| CHCGRP003 | Plan, facilitate and review psycho-educational groups |
| CHCGRP004 | Deliver structured programs |
| CHCINM002 | Meet community information needs |
| CHCLEG002 | Interpret and use legal information |
| CHCLLN001 | Respond to client language, literacy and numeracy needs |
| CHCMED004 | Prepare for mediation |
| CHCMED005 | Facilitate mediation |
| CHCMED006 | Consolidate and conclude mediation |
| CHCMGT005 | Facilitate workplace debriefing and support processes |
| CHCMGT006 | Coordinate client directed services |
| CHCMHS001  **DRAFT** | Work with people with mental health challenges |
| CHCMHS003 | Provide recovery-oriented mental health services |
| CHCMHS011 | Assess and promote social, emotional and physical wellbeing |
| CHCPAL003 | Deliver care services using a palliative approach |
| CHCPAL004 | Contribute to planning and implementation of care services using a palliative approach |
| CHCPAS003 | Plan for the provision of pastoral and spiritual care |
| CHCPAS004 | Provide pastoral and spiritual care |
| BSBSTR301 | Contribute to continuous improvement |
| CHCPRP003 | Reflect on and improve own professional practice |
| CHCPRP005 | Engage with health professionals and the health system |
| CHCPRT025 | Identify and report children and young people at risk |
| CHCPRT026 | Support the rights and safety of children and young people |
| CHCPRT027 | Work collaboratively to maintain an environment safe for children and young people |
| CHCSET003 | Work with forced migrants |
| CHCSET004 | Undertake bicultural work with forced migrants in Australia |
| CHCSOH013 | Work with people experiencing or at risk of homelessness |
| CHCSOH014  **DRAFT** | Manage and maintain tenancy agreements and services |
| CHCSOH021 | Work with clients within the social housing system |
| CHCVOL002 | Lead volunteer teams |
| CHCVOL003 | Recruit, induct and support volunteers |
| CHCVOL004 | Manage volunteer workforce development |
| CHCYTH013 | Engage respectfully with young people |
| CHCYTH014 | Work effectively with young people in the youth work context |
| CHCYTH015 | Support young people to create opportunities in their lives |
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| HLTHPS006 | Assist clients with medication |
| HLTWHS006 | Manage personal stressors in the work environment |
| BSBLDR301 | Support effective workplace relationships |
| PSPGEN124 | Provide workplace coaching |
| TLIC0031 | Apply low risk car driving behaviours |
| CHCCCS026 | Transport individuals |
| HLTAID010 | Provide basic emergency life support |
| HLTAID011 | Provide first aid |
| HLTAID012 | Provide first aid in an education and care setting |
| HLTAID013 | Provide first aid in remote or isolated site |

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# Qualification Mapping Information

Supersedes and is not equivalent to CHC42015 Certificate IV in Community Services.

# Links

Companion Volume implementation guides are found in VETNet -